

School Council Meeting Minutes:

September 11, 2018

7:00 – 8:00 pm Ardrossan Elementary Gathering Area

Attendees: Helene Hewitt (Acting Principal), Kyla Harding (Acting Assistant Principal), Skip Gordon (Board Trustee), JP Grebenc, Jackie Anderson, Cheryl Popik, Ady Arbuckle, Darren Wright, Jill Herbert, Val Ulliac, Jodi Lewis, Carolyn Vankleek, Rena Skoreyko, Ryan Harding, Wendy Marty, Kasia Spiker, Vania Lloyd, Alisha Spence

1. Welcome & Introductions

- Meeting called to order by JP Grebenc at 7:05 pm

2. Minutes from last meeting

- Motion to accept minutes from May 2018 meeting by Vania Lloyd; seconded by Carolyn Vankleek
- Motion carried

3. Elections

- JP gave overview of position titles and responsibilities, nominations were then brought forward and voted upon
- JP Grebenc to remain as President by acclamation
- Cheryl Popik to remain as Vice President by acclamation
- Jackie Anderson to remain as Secretary by acclamation
- Carolyn Vankleek put forward a motion that the position of “Communications Representative” be added to the council, which she volunteered herself for and Jackie Anderson seconded this motion; all voted in favor
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4. Chair Report (JP Grebenc)

- No official report as first COSC meeting is not scheduled until beginning of October, 2018

5. Board Report (Skip Gordon)

- Only 1 meeting has been held so far for the current school year (Organization meeting August 30th) where Trina Boymook was voted in as Board Chair and Heather Wall as Board Vice Chair
- The long-awaited parking lot is expected to be completed by the end of October, 2018; a school council member requested that Skip inquire as to how many vehicles the lot is expected to hold and will it provide adequate parking if both schools are to be using it on busy evenings (Parent/Teacher Interviews, sporting events, drama productions, etc.)

6. Administration Report (Helene Hewitt as Acting Principal)

A. Celebrations:

- Successful move into the new school! We are getting better at figuring out the new building and new processes each day!

- **Ardrossan Elementary is happy to welcome 12 new staff members:**
 - ❖ M. Viau – Gr. 1 French
 - ❖ Mrs. Butler Dunn – Gr. 1 English
 - ❖ M. Tomaszewicz – Gr. 2 French
 - ❖ Ms. Wilson – Gr. 2 English
 - ❖ Mme Fafard – Gr. 3 French
 - ❖ Mrs. Eremenko – Gr. 3 English
 - ❖ Mrs. Kent – Gr. 4 English
 - ❖ Ms. Munsterman – Gr. 6 English
 - ❖ M. Wandji – Gr. 6 French
 - ❖ Mrs. Pretzlaff – Music
 - ❖ Ms. Tailleur – Music
 - ❖ Mrs. Pearson – Business Manager
- Grade ones put on an amazing Habit 1 assembly on Friday, September 7th (after only 4 days of school!)
- AEL has a healthy enrollment to date of 562 students (582 including PALS); last year we had 556 students
- **New procedures for all visitors: (AP 156) All visitors must sign in at the office and get a visitor badge. To ensure safety for all (in event of evacuation, we know who is in the building). This applies to all visitors including guest staff, consultants from EIPS, etc.**

B. Upcoming Events:

- Crazy Hair Day: Friday, September 21st
- Terry Fox Run: 2:30 pm Thursday, September 27th
- Official Grand Opening/Art Unveiling with Adrian LaChance: 1:30 pm Friday, September 28th
- Orange Shirt Day: Friday, September 28th
- Galaxyland Fundraiser: Saturday, September 29th
- Picture Day: Monday, October 1st (entire school) and Tuesday, October 2nd (alternate ECS) **Retakes: Wednesday, October 17th
- Read-In Week: first week of October
- Annual Family Math Night: Tuesday, October 2nd from 6:30-8:00 in the gym

C. Information Items:

- Fee sheets will be coming out in the next few weeks
- Garden Project Committee: AEL will be applying for grants to create a shared outdoor playscape/garden/healing garden/loose parts area. Administration would love a parent or two to join the committee – contact Helene Hewitt if interested

7. CPF Report (Vania Lloyd)

- The week of September 24th there will be a flyer going home to all students in French classes inviting parents to join CPF
- Two main CPF fundraising events for the year are Carnival and the annual year-end BBQ

8. Other Business

- A. Helene addressed the amount of comments and concerns she has been receiving from parents and also those noted on the Ardrossan Parent's Facebook page. First and foremost, the bathroom design has been carefully considered and executed to ensure that the SAFETY of students is of utmost priority. In the old school there were numerous incidents of student bullying and fooling around while in the bathrooms. The open concept of the layout ensures adequate supervision of students while still maintaining privacy within individual stalls. If students are concerned with privacy issues or need a more private bathroom setting, they are welcome to use the individual bathrooms, located on the north side of the Gathering Area (in between front doors and the entrance to the gym)
- B. Kasia Spiker wanted to say "Kudos" to the administration and staff for an amazing job during the transition to the new school, especially during an emotional and difficult time with Judy Whetstone being away on medical leave and a large staff turnover. AEL admin – you ROCK!
- C. Ryan Harding inquired about the demolition of the old school – when/how will this take place? Skip Gordon addressed this stating he too inquired about this and the topic will be covered at the September board meeting; he doesn't anticipate the demo will take too long to complete.
- D. An inquiry was also made as to whether or not a bus loop is still being considered; Skip also addressed this stating that at this point in time, with many other higher priority items needed within EIPS schools, a bus loop will likely not be considered in the near future
- E. A council member requested clarification of whether or not students should be playing on the playground prior to afternoon busing; staff responded that students may play on the equipment but must remain in the designated area or they will need to board the bus and wait

9. Next Meeting

Tuesday, October 9th 9:30-10:30 am in Ardrossan Elementary Gathering Area
CPF meeting to follow

10. Adjournment

Motion to adjourn: Jackie Anderson
Seconded: Vania Lloyd at 8:02 pm